United States Department of Agriculture

Natural Resources Conservation Service State Office 100 USDA Suite 206 Stillwater, OK 74074-2655 Telephone (405) 742-1204

September 18, 2003

OKLAHOMA BULLETIN NO. OK260-3-9

SUBJECT: INF - Earth Team Volunteer Report for Fiscal Year 2003

Purpose: To request volunteer information from offices in order to finalize report.

Expiration Date: September 30, 2003

Dist: AE

ACTION REQUIRED BY: October 14, 2003

It is time for the final Earth Team Volunteer report for fiscal year 2003. All volunteer hours from October 1, 2002, to September 30, 2003, must be sent to the state office, Attn: Becka Redding, by **October 14**th. Time and attendance sheets (PER-004) can be faxed if you prefer. *Please submit only those hours that have not been sent previously during the fiscal year.*

This year's request will require everyone to help in order to complete a portion of the report. The National Office is requesting demographic information on all volunteers. Please submit the following information for the volunteers in each office.

1) Total Number of Active	Volunteers in the Fo	ollowing Categories:		
AGE (YEARS):	14-15			
,	16-18			
	19-25			
	26-55			
	55-70			
Over 70				
2) Number of Volunteers w	vith Disabilities _			
3) Status Codes White, not of Hispanic Origin Asian or Pacific Islander American Indian or Alaska Native Black, not of Hispanic origin Hispanic		# Female	# Male	
				
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Thanks for your help with t and I appreciate all the ass			nding volunteer year in 200)3
/s/ (John Glover – Acting)				
M. DARREL DOMINICK State Conservationist				

The Natural Resources Conservation Service provides leadership in a partnership effort to help people conserve, maintain, and improve our natural resources and environment.